

Board of Directors Meeting
“Students Are the Center of the Decision Making Process”
January 16, 2014

COMMUNICATIONS:

- A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:
1. **January 2014 PSBA School Director Recognition Month (Handout)**
- B. Invitation:
1. 2013 Freedom Area Varsity Football and Cheerleader Banquet, Saturday, January 18, 5:00 P.M., The Club at Shadow Lakes, Aliquippa
 2. 2013 Freedom Lil’ Bulldogs Football and Cheerleader Banquet, Saturday, January 25, 5:00 P.M., The Fez, Hopewell Township; RSVP to John Patterson at (724) 417-3227 by Saturday, January 18
- C. Other:
1. BVIU School Directors’ Workshop:
 - Session 1:
 - Tuesday, January 21, 5:30 P.M. – 8:00 P.M.
 - or
 - Saturday, February 1, 8:15 A.M. – 11:00 A.M.
 - Session 2:
 - Tuesday, March 18, 5:30 P.M. to 9:00 P.M.
 - or
 - Saturday, March 22, 8:15 A.M. – Noon
 2. Filing of State Ethics Commission Statement of Financial Interests Form for 2013 – Due by May 1, 2014 **(Handout)**

COMMUNICATIONS (CONT'D):

3. **February 2014 Board Meetings to be Held on February 6 and February 13**
- D. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

PUBLIC/COMMUNITY RELATIONS:

(Formal Request – 10 Minutes / Informal Request – 5 Minutes)
Open

MINUTES:

- A. Approve Minutes of December 5, 2013 (Reorganization/Regular Board Meeting)

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (**Communications – Item D.**)
- B. Smith Butz LLC Engagement Letter for Representation of Freedom Area School District in Connection with a Potential Oil and Gas Lease (**Superintendent Report – Item A.**)
- C. Resolution Indicating District Will Not Raise the Rate of Any Tax for the 2014-2015 Fiscal Year by More than the Adjusted Index Established by the Pennsylvania Department of Education – Adjusted Index for District is 2.9% (**Finance – Item F.**)
- D. Free-Reduced Lunch Report as of **January 13, 2014** – District at **43.18%**
- E. In/Out Migration Report as of December 2013 – **1,480** (**-3** from **November 2013, -11** from **Third Day Enrollment**)
- F. **Cyber/Charter School Enrollment as of January 8, 2014 – Current Projected Annual Cost for 2013-2014 School Year \$644,386.02; 42 Cyber/Charter Students, 30 Brick and Mortar Students – Total No. of Students - 72**

SUPERINTENDENT'S REPORT:

- A. Approve Smith Butz LLC Engagement Letter for Representation of Freedom Area School District in Connection with a Potential Oil and Gas Lease (**Enclosure**)
- B. Update on the Polar Plunge Held Saturday, January 11, 2014

LEGISLATION:

Open

FINANCE:

- A. Approve Bills in the Amount of \$1,243,729.64 (Second Check Run for December 2013)
- B. Approve Bills in the Amount of \$451,622.96 (First Check Run for January 2014)
- C. Approve Capital Improvement Check Run for January 2014 - \$96,510.42
- D. Approve November 2013 and December 2013 Treasurer's Report
- E. Approve December 2013 Cafeteria Report
- F. Approve Resolution Indicating District Will Not Raise the Rate of Any Tax for the 2014-2015 Fiscal Year by More than the Adjusted Index Established by the Pennsylvania Department of Education – Adjusted Index for District is 2.9% **(Signatures Required) (Enclosure)**
- G. Approve Release of 2013 Delinquent Real Estate Taxes from Tax Collectors to County **(Signatures Required)**
- H. Approve Formal Action Constituting a Debt Ordinance Under the Local Government Unit Debt Act
- I. Approve Proposal For and Agreement Respecting \$12,750,000 Maximum Principal Amount for Freedom Area School District General Obligation Bonds, Series of 2014, with Janney Montgomery Scott LLC **(Signature Required)**
- J. Approve Assured Guaranty Municipal Corp.'s Commitment Letter in Respect to Freedom Area School District's Not to Exceed \$10,000,000 Aggregate Principal Amount of Freedom Area School District General Obligation Bonds, Series 2014, at a Cost of .20% of Total Debt Service (Decrease in Estimated Cost from \$51,363.88 to \$34,242.58) **(Signature Required)**

EDUCATION:

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

- 1. **Special Education:**
 - a. Jessika Fontaine, High School Learning Support Teacher, Best iPad Apps to Enhance Content Instruction, March 24, Four Points by Sheraton-Airport, Cost \$229 Registration Fee Plus Substitute

EDUCATION (CONT'D):

2. **Other:**

- a. Ryan Smith, Middle School Lead Teacher/Math Coach, Math 24 Competition, January 27, Midland School District, No Cost to District
- b. Amy DeChellis, Big Knob Elementary Kindergarten Teacher, Transition to Kindergarten Meeting, January 29, BVIU, Cost Substitute
- c. A Closer Look at Poverty & Homelessness, February 7, BVIU, Cost \$20 Registration Fee Plus Substitute:
 - i. Gena Tokar, Big Knob Elementary Kindergarten Teacher
 - ii. Lori Sacco, Conway Elementary Kindergarten Teacher
- d. Student Learning Objective (SLO) Pilot Training, January 28 and April 8, BVIU, Cost Substitute Plus Mileage:
 - i. Misty Slavic, Director of Curriculum & Instruction
 - ii. Tim Dadich, High School Principal
 - iii. Bill Saludis, High School Chemistry Teacher
 - iv. Kelly McNees, High School Social Studies Teacher
- e. PVAAS Roster Verification Training, January 21 (PM Session), BVIU, Cost Substitute Plus Mileage:
 - i. Darlene Corris, Middle School Principal
 - ii. Tina Boyd, Middle School 5th Grade Teacher
 - iii. Ken McLaughlin, Middle School Learning Support Teacher
 - iv. Randy Perkins, Middle School Counselor
 - v. Angela Post, Middle School 7th Grade Teacher
 - vi. Cindy Zeigler, Middle School 6th Grade Teacher
 - vii. Rich Edder, Big Knob/Conway Elementary Principal
 - viii. Susan Camp, Big Knob Elementary 4th Grade Teacher
 - ix. Linda Haffner, Big Knob Elementary 4th Grade Teacher
 - x. Amanda Whitworth, Big Knob Elementary 4th Grade Teacher
 - xi. Kristine Ricci, Conway Elementary 4th Grade Teacher
 - xii. Jennifer VanDeCar, Conway Elementary 4th Grade Teacher

EDUCATION (CONT'D):

- f. Launch Your Freshmen Toward High School and College Completion, February 4, Doubletree Hotel-Moon Township, Cost \$79 Registration Fee Plus Substitute:
 - i. Barb Martz, High School Prevention Specialist
 - ii. Maria Porter, High School Social Studies Teacher
 - iii. Andrea Niedbala, High School English Teacher

STUDENTS AND STAFF TRAVEL:

- 1. **Gifted:**
 - a. Sara Miller, K-8 Gifted Coordinator, Shakespeare Monologue and Scene Contest, February 11, Pittsburgh Public Theater, No Cost to District (Transportation Paid by the Pittsburgh Public Theatre)
- 2. **Other:**
 - a. Keith Kovalic, High School Music Teacher, Beaver County Chorus Festival 2014, January 22-23, Beaver Falls Middle School, Cost \$280 Registration Fee, Substitute, Transportation
 - b. Beth Majors, High School Marketing Teacher, State DECA Conference, February 26-28, Hershey, Cost Not to Exceed Board Limits
 - c. Katie Gigl, High School Social Students Teacher, Academic World Quest Trivia Competition, February 7, Soldiers & Sailors Museum-Pittsburgh, Cost Substitute (Will Use School Van)
- B. Approve Alicia Cersosimo as Middle School Instructional Aide, Salary \$11.60 Per Hour (Not to Exceed 29.5 Hours Per Week) **(Clearances on File, Pending Receipt of New Employee Drug Screening Test)**
- C. Approve Kayla Clear as Day-to-Day Industrial Arts Substitute Teacher Retroactive to December 11, 2013, Salary \$85 Per Day **(Clearances on File)**
- D. Approve Tyler Chapala as High School **Industrial Arts** Substitute Aide, Salary \$9.82 Per Hour **(Clearances on File)**
- E. Approve Submission and Acceptance of Target Field Trip Grant in the Amount of \$200 (Student Transportation/Entrance Fees) by Big Knob Elementary Second Grade Teacher Joy Crouch for Around the World Field Trip to University of Pittsburgh Nationality Rooms
- F. Approve Request from Tricia Schink, Conway Elementary 2nd Grade Teacher, for Four Unpaid Days, February 14 and February 18 thru February 20, 2014 (February 17 as Unpaid Day if not a Snow Day), According to Policy No. 439

EDUCATION (CONT'D):

- G. Approve Electronic Rights License Agreement with World Trade Press for Middle School Digital Media Website Access to A to Z The World, Cost \$249 **(Signature Required)**
- H. Approve the Following Field Trip Request:
 - High School Freedom Fortune 500 Club (Kristen Milanovich, Sponsor), Visit to Roo-Tees, Friday, January 24, Carnegie (Observe Workflow of Screen Printing Business) – No Cost to District
- I. Approve Program Articulation Agreement with The Art Institute of Pittsburgh for High School **(Administrative Report)**
- J. Approve Kelly Senkoski as Big Knob Elementary Student Aide, Salary \$11.60 Per Hour (Not to Exceed 29.5 Hours Per Week) **(Clearances on File, Pending Receipt of New Employee Drug Screening Test)**
- K. Approve Acceptance of \$1,000 from Communities In Schools of Pennsylvania for District to Participate in the Collaboration through Positive Messaging, “My Life, My Choice” Campaign (Funds to Support Youth Led Projects through the End of the 2013-2014 School Year)
- L. Approve Homebound Instruction, According to Policy, for High School Student
- M. Approve Agreement with The Watson Institute Behavior Support Academy for One District Special Education Student Effective October 17, 2013, thru End of School Year, Tuition \$42,599 for 2013-2014 School Year (to be Prorated)
- N. Accept Resignation of Suzanne Schlack as Middle School Learning Support Aide Effective January 31, 2014

OPERATIONS:

- A. Approve Hilda Eaddy as Permanent Part-Time Custodian at Big Knob Elementary **(Clearances on File, Pending Receipt of New Employee Drug Screening)**
- B. Approve Three Year Managed Print Services Agreement with ComDoc, Cost \$678 Per Month **(Administrative Report)**
- C. Approve _____ as Part-Time Administrative Assistant (12 Month Position) to Director of Buildings and Grounds, Salary \$12.50 Per Hour
- D. Approve Release Time for Dawn Fronius, Food Service Director, to Attend PA Meals Training, January 20, North Hills High School, Cost Mileage

FACILITIES MASTER PLAN:

- A. Progress Update

EXTRA-CURRICULAR:

- A. Approve Establishment of the Following (**Administrative Report**):
 - 1. High School DECA Club
 - 2. High School Photography Club
- B. Approve Patty Donaldson as High School Gym Supervisor for Girls' JV and Varsity Basketball Games, Salary According to Contract (**Clearances on File**)
- C. Approve Brian Wargo as Volunteer Physics Club Sponsor (**Clearances on File**)
- D. Approve Rob Henderson as Jr. High Baseball Coach, Salary \$1,000 (**Clearances on File**)
- E. Accept Resignation of Chris Coennen as Varsity Assistant Football and Baseball Coach
- F. Approve Chris Coennen as Volunteer Varsity Assistant Football and Baseball Coach (**Clearances on File**)
- G. Approve Creation of Strength and Conditioning Coach Position to Monitor Fitness Room at High School
- H. Approve Three One-Year Contracts for the Following:
 - 1. Ed Shephard as Cross-Country Head Coach, Salary According to Contract
 - 2. Aaron Fitzpatrick as Golf Head Coach, Salary According to Contract
- I. Approve Release Time for Tim Dubovi, Head Football Coach, Plus Staff, to Attend the Glazier Football Coaching Clinic, January 31 thru February 2, Sheraton Station Square Hotel-Pittsburgh, Cost \$369 Registration Fee
- J. Approve Release Time for Jim Covert, Head Wrestling Coach, Plus Staff and Qualified Wrestlers, to Attend the Following, Costs to be Determined:
 - 1. PIAA Southwest Regional Wrestling Tournament, February 28 thru March 1, Cambria County War Memorial-Johnstown
 - 2. PIAA Southwest Regional Wrestling Tournament, March 5-8, Giant Center-Hershey
- K. Approve Release Time for John Rosa, Athletic Director, to Attend WPIAL Wrestling Steering Committee Meeting, January 23, February 11, February 18 and February 24, Cost Substitute

POLICY:

- A. Approve the Following Revised Board Policies:
 - 1. Policy No. 610 – Purchases Subject to Bid/Quotation
 - 2. Policy No. 611 – Purchases Budgeted

MEET AND DISCUSS:

Open